



SMALL CHANGES COMMUNITY DEVELOPMENT GRANT

Funded by Region 10 in cooperation with the Colorado Department of
Local Affairs Energy and Mineral Impact Assistance Program

Region 10 is soliciting proposals for Community Development projects from its membership. Each member may apply for up to \$5,000 and must provide an equal amount of matching funds. A total of \$26,000 is available to fund 2016 projects for Region 10 members only.

This Grant Application Package contains the following:

- ◆ Community Development Grant Guidelines
- ◆ Community Development Grant Application Form

Applications for Region 10's Community Development Grant Program will be reviewed by the Executive Committee in the month following the application receipt. The Executive Committee will make funding recommendations at that meeting. Approved projects will be funded on an as 'received by' date basis. Funding will be provided for projects that begin after April 1, 2016 and are completed by December 31, 2016. The grant requires a 100% cash match. This is a reimbursement grant program and funds will be paid to grantees when the project is completed.

Please submit completed applications to:

Region 10
Attn: Michelle Haynes
300 N Cascade, Suite 1
Montrose, CO 81401

If you have any questions regarding Region 10's Community Development Grant Program, please contact:

Region 10
Attn: Michelle Haynes
300 N Cascade, Suite 1
Montrose, CO 81401
970-249-2436 x 15
mhaynes@region10.net

ECONOMIC DEVELOPMENT GRANT GUIDELINES

Eligibility:

- ◆ Grants are only awarded to towns or counties that are members in good standing with Region 10.
- ◆ Only one application per member jurisdiction will be considered for funding each cycle/year.
- ◆ To be eligible for funding, each applicant may be required to attend the Region 10 Executive Committee meeting to give a presentation and answer questions related to their grant proposal.
- ◆ *After the grants have been awarded, any change in scope to a funded project must be submitted in writing to the Region 10 Executive Committee for approval.*

Types of Grants:

- ◆ Cash awards will be made in the amounts determined by the Region 10 Executive Committee up to \$5,000 per member, totaling no more than \$26,000 for all grant awards combined.
- ◆ Grant funding will be paid on a reimbursement basis only.
- ◆ The Region 10 board reserves the right to adapt these guidelines to serve the needs of communities and to make adjustments to the amount of available funding.

Use of Grant Funds:

- ◆ Eligible projects must begin no sooner than April 1, 2016 and be completed no later than December 31, 2016. Although grant extensions have been allowed in prior years, DOLA has directed that all 2016 grants must be completed by December 31, 2016.
- ◆ Funding will be awarded to projects that demonstrate contributions to **Small Changes Community Development**. Community Development means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, emergency mitigation, health and environment, and community living. Examples could include:
 1. **Increase economic competitiveness.** Invest in education and training, expand business access and promote rural Community Development that preserves and enhances community identity.
 2. **Support existing communities.** Strategically optimize infrastructure funding to maximize investment and revitalize communities.
 3. **Enhance integrated planning and investment.** Align policies to remove barriers, leverage funding and increase accountability and effectiveness.
 4. **Value healthy communities and neighborhoods.** Support unique community characteristics by investing in healthy, safe, walk-able neighborhoods, quality schools, and prosperous, sustainable downtowns.

Eligible Expenses:

- ◆ Funds may be used to hire contractors and pay related expenses. Examples of eligible uses of funds include research, planning, design guidelines, training, community surveys, meeting facilitation, small construction project (e.g. signage or park/trail improvements) and prototype projects.
- ◆ **Grant funds may not be used to supplant regularly budgeted staff or project funds, or for ongoing maintenance or operations support.**

- ◆ **Grant funds may not be used to purchase maintenance or operations equipment (rolling stock, office equipment, normal operating equipment, etc.) or real property of any type.**
- ◆ In-kind matches and expenditures will serve only to increase the competitiveness of the project, a cash match of 100% of the award amount must still be provided.
- ◆ Documentation of cash expenditures must follow the Department of Local Affairs process including:
 1. Contractor bidding must be open and competitive. Obtain and document at least three telephone bids.
 2. Submit a final one-page report of the project accomplishments and send a copy of the completed project deliverables, if appropriate.
- 3. Submit a copy of all invoices and expenses paid for contract services.
- ◆ Recipients of cash awards will sign a Mini-grant Agreement with Region 10, agreeing to abide by DOLA and Region 10 policies regarding expenditures of grant funds and agreeing to complete the project by the end of the grant year. This is a reimbursement grant where grant funds will be sent to the grantee once the project is completed.